

**Terms and Conditions for  
Participation in the Event  
organised by MedicaExpert**

**Glossary:**

**Application form:** an online form, available at [www.medicaexpert.pl](http://www.medicaexpert.pl) or on another website clearly specified by MedicaExpert, used to register for the Event;

**Event:** a conference, congress or other event organised by the Organisers or commissioned by them [both jointly and individually], details of which are available on the website [www.medicaexpert.pl](http://www.medicaexpert.pl) and in information materials made available in the manner chosen by the Organisers;

**Organisers:**

MEDICAEXPERT GROUP Sp . z o.o., of Krakow (31-231) at ul. Bociana 4A/63, KRS no.: 0000887385, NIP [Tax ID]: 9452242835,

MEDICA EXPERT CONFERENCE Mateusz Lubarski, of Miechów (32-200) at ul. Wesola 9, NIP [Tax ID]: 6591496495

**Partner/Co-organiser:** the Organiser's business partner, presenting their services during the Event

**Participant:** a person holding the professional qualifications required to take part in a given Event, as specified in detail by the Organiser in the Event announcement,

The Organiser, depending on the nature of the Event, provides for the following types of registration, in particular but not limited to:

**Physician** – a medical doctor duly licensed to practise medicine;

**Company Representative** – a representative of a pharmaceutical company authorised by the Organiser to attend the Event;

**Non-physician Participant** – a person who is not licensed to practise medicine and does not hold a valid medical registration number;

**Applicant:** a natural person, a legal person or an organisational unit carrying out business activities in the field of healthcare;

**Package:** Depending on the range of services offered by the Organiser in connection with the organisation of the Event, the number of packages available may be limited, and individual packages may vary in price and scope. Detailed information regarding the options available for each package, their availability and prices will be communicated by the Organiser on a case-by-case basis;

The Organiser offers, in particular but not exclusively, the following packages as part of the organised events:

**Basic** – including participation in the Event itself;

**Standard** – including participation in the Event itself as well as access to the accompanying events;

**Plus** – including participation in the Event itself plus accommodation;

**Premium** – including participation in the Event itself, plus accommodation and access to the accompanying events.

**§ 1 General Provisions**

1. These Terms and Conditions set out the rights and obligations of Participants, Applicants and Event Partners in relation to events organised by the Organiser.

2. A detailed agenda, along with the dates and terms and conditions for participating in the event, are available at [www.medicalexpert.pl](http://www.medicalexpert.pl) under the relevant tab.
3. Participation in the Event is subject to a fee.
4. The Organiser reserves the right to impose restrictions on Conference Participants.
5. In view of any restrictions that may apply under the Medical Devices Act, the Organiser is entitled to restrict access to the Partner's/Co-organiser's exhibition space to those holding a valid licence to practise medicine (PWZ).
6. Participants are required to comply with the provisions of these Terms and Conditions and the Terms and Conditions of the venue where the Event is being held. The Organisers accept no liability for any failure by a Participant to comply with the venue's Terms and Conditions.

## **§ 2 Registration**

1. Attending the Event requires registration using the application form with subsequent approval of the Participant by the Organisers.
2. The application form must be completed by the Applicant, who must specify the Participants. When completing the application form, the Applicant selects an Event participation Package (attendance at the Event, accommodation, attendance at accompanying event). The information provided by the Applicant must be accurate and reflect the actual situation. The Applicant warrants that the Participants have consented to taking part in the Event and to the processing of their personal data to the extent specified in § 6. The Organisers accept no liability for the provision of false or inaccurate information, nor for nominating a Participant to take part in the Event without their consent.
3. Completing and submitting the application form shall be construed as accepting the provisions of these Terms and Conditions and confirming intention to enter into a contract between the Applicant and the Organisers, in accordance with the terms set out in these Terms and Conditions and the application form.
4. Registration for the Event must be completed no later than the date specified by the Organiser in the information about the Event.
5. Applications to participate are considered by the Organisers. The Organisers reserve the right to refuse participation in the Event, particularly if the maximum number of places available for the Event is exceeded.
6. The application is accepted when the Organisers send an email confirming participation and confirming the conclusion of the contract on the terms set out in these Terms and Conditions and the application form [as a rule, the confirmation is sent immediately]. If the Participant's application is not accepted, any funds paid will be refunded.
7. On the day of the Event, Participants must confirm their attendance. Participants will receive a badge and conference materials, comprising materials provided by the Organisers and any Event Partners.

## **§ 3 Participation in the Event**

1. Participants are required to strictly comply with the provisions of these Terms and Conditions and the Terms and Conditions of the venue where the Event is to take place.
2. The Organisers reserve the right to require a Participant to leave the Event in the event of misconduct or disruption to the proceedings.
3. The Organiser may record the Event (including photo shoots and filming), to which the Participant and the Applicant consent, and in particular to the use of their likenesses. Any refusal to allow the use of one's image must be notified to the Organisers in writing or by email no later than two days after the Event has ended.

## **§ 4 Payments**

1. Participation in the Event is subject to a fee.
2. Participants are entitled to take part in the Event in accordance with the Package selected at the time of registration, i.e. attendance at the Event, accommodation and participation in the accompanying event. The Organisers will provide complimentary refreshments in the form of a coffee buffet and lunch. The Organisers do not cover the cost of accommodation, travel expenses or any other costs that may arise in connection

with participation in the Event. Where possible, Participants may book accommodation at the venue where the Event is being held, subject to the venue's terms and conditions.

3. Payment must be made by the Applicant either at the time of completing the application form or, upon receipt of a pro forma invoice, within 7 days of the date on which the form was completed.
4. An application for which payment has not been made by the deadline shall be deemed not to have been submitted, subject to § 5.
5. The Applicant agrees to receive proof of purchase in the form of a receipt or invoice by email, sent to the email address provided.

#### **§ 5 Withdrawal**

1. Any Applicant is entitled to notify the Organisers, in writing or by email, that a Participant is withdrawing from the Event.
2. If cancellation of the Event is notified at least 30 days before the Conference, the full fee will be refunded to the Applicant. In the event of cancellation less than 30 days before the date of the Conference, the Organisers will refund the amount paid, less a flat-rate administrative charge and a handling fee amounting to 20% of the fee paid.  
The provisions of this paragraph are without prejudice to consumers' right to withdraw from the Contract.
3. In the case of an Applicant who is a consumer or a business operating as a consumer (hereinafter referred to as: (Consumer), the provisions of § 4(5) and § 5(2) shall not apply to the extent that they may restrict their rights. The consumer has the right to withdraw from the Event (cancel the contract) within 14 days of the date on which the application form was sent. The withdrawal may be submitted in any form, i.e. by email, post or telephone. In this case, the Organisers will refund the full amount paid by the Consumer.

#### **§ 6 Personal Data Protection**

1. All personal data provided by the Applicant is provided voluntarily; however, failure to provide such data will prevent participation in the Event.
2. The Applicant declares that the Participant(s) named by them have consented to taking part in the Event and to the processing of their personal data.
3. The personal data of Participants and Applicants is processed for purposes related to the organisation of the Event.
4. Participants and Applicants consent to the disclosure of a list of Participants and Applicants—including, in particular, the Participant's full name and role, and the Applicant's details, such as registered office address, email address and telephone number—to the Event Partners.
5. The privacy notice regarding the processing of personal data is available on the Organisers' website and is provided to Participants during registration.

### **§ 7 Complaints**

1. Complaints from Participants and Applicants may be submitted in writing to the following address: MedicaExpert, ul. 4A/63 Bociana Street, 31-231 Kraków or by email: [biuro@medicaexpert.pl](mailto:biuro@medicaexpert.pl)
2. Complaints will be dealt with within 14 days of receipt, and the outcome will be communicated by post or email.

### **§ 8 Final Provisions**

1. In matters not covered by these Terms and Conditions, the relevant provisions of law, including the Civil Code, shall apply.
2. The Organisers reserve the right to amend the Event programme, including the list of speakers, and to amend these Terms and Conditions. The Applicant will be notified immediately of any changes to the Terms and Conditions. If the Applicant does not accept the provisions of the amended Rules, they must inform the Organisers within 7 days of receiving notification of the amendment to the Terms and Conditions, failing which it will be assumed that they consent to the amendment. Changes to the line-up of speakers or to the Terms and Conditions do not constitute grounds for compensation.
3. Consumers may make use of free, out-of-court dispute resolution methods: a) once the complaints procedure has been completed: by submitting a request for the case to be heard by the Permanent Consumer Arbitration Court operating within the Provincial Inspectorates of Trade Inspection; seeking assistance from the district (municipal) consumer ombudsman or a social organisation dealing with consumer rights protection.
4. The Organisers reserve the right to postpone or cancel the Event for reasons that prevent it from taking place, in particular due to an insufficient number of Participants or force majeure. In such circumstances, Participants will be informed of this by the Organisers, along with details of their right to withdraw from the Contract and the refund policy.
5. These Terms and Conditions come into force on 25 April 2025.